

Forest Street School
SMT Meeting Minutes
Wednesday, May 8, 2018
3:30 – 6:30 PM

Meeting to Order:

1. Ms. White
2. Dr. Lofton Cooke
3. Members did not have any questions on minutes from 3/18/18

Attendance:

- Dr. Yancisca Lofton Cooke, Mrs. Nyree Delgado, Mr. William Donnelly, Mr. Brian Canares, Ms. Monique Walker, Mr. Kyle Winter, Ms. Christal White, Mrs. Daniela Antunes, Ms. Alejandrina Mueses, Mrs. Teresa Repiscak, Mr. Ernesto Lorenzo, Ms. Naheelah Irving, Ms. Ashni Mathew, Mr. Max Orleans, Ms. Jeaneth Menjivar,

Old Business:

1. Cinderella School Play (April 27th and 28th)
 - a. Rave reviews received from the board members, parents, staff members, and students
 - b. Mr. Donnelly made a motion to continue the Disney program. 14 in favor and 0 opposed
 - i. Disney team members will decide to confirm their participation, continuation of the show, and selection of the next performance
 - c. Scripts will be 50% off as we are entering the third year
 - d. Performance is equivalent to Spring concert
 - e. All 3 shows, with 100 seats, were each sold out
2. Greenhouse Cleanup- Ms. Ashni Mathew
 - a. Few parents participated in event

New Business:

3. Principal's Notes
 - a. When planning next year's calendar, members will take note of numerous scheduled events and trips in May and June.
 - b. Non-tenured teacher evaluations are completed.
 - c. ~80% tenured teacher evaluations are completed
4. Technology Report- Ms. Naheelah Irving
 - a. Future ready school (college and career) certification process will begin in the 2018 school year
 - i. Phase 1 (self-assessment) will include 50 indicators to be evaluated by the technology team
5. Family Liaison Update- Mr. Ernesto Lorenzo
 - a. School Assembly on June 8th for grades K-5 from 9-11 to begin certification for "Safe Routes" program
 - i. Next steps will have students practice walking routes "school bus day"
 - b. School Assembly on May 25th hosted by St. Barnabas

6. FoodCorps Update- Ms. Ashni Mathew
 - a. Question was posed: Can family members and/or neighbors contribute to maintain garden during the summer
 - b. Establishing a farmer's market is currently in the works
 - c. Ms. Mathew's 2 year term as our FoodCorps representative will end this school year
 - i. Interview process began for new representative to serve for the upcoming school year
7. Title 1 Plan
 - a. Will be completed prior to the end of the school year for the 2018-2019 school year
8. MicroSociety Structure for 2018-2019 school year
 - a. MicroSociety school visitations
 - i. K-2 selected teachers will visit Eugenio Maria de Hostos school on May 15th and then report to team
 - ii. 3-7th selected teachers will visit Jersey City Global Charter school on May 22nd and then report to team
 - b. Random students were interviewed and all preferred MicroSociety program to Project Achieve
 - i. Student scores in math and social studies were higher when MicroSociety was in place
 - c. Suggestion for students to earn micro dollars during the school day by completing responsibilities, wearing uniform, pay tuition etc.
 - d. Prior to summer break, the following is noted:
 - i. Suggestion to have print shop create money prior
 - ii. A list for the warehouse should be generated and sent to parents
 - iii. Ventures and student government should be planned and created
9. SMT Summer Retreat
 - a. Tentative date is scheduled for August 1st from 2:00 – 5:00 PM
 - b. Location is to be determined
10. School Calendar of events, meetings for 2018-2019
 - a. Dr. Loftin Cooke suggested that SMT members prepare to discuss next school year's events and activities
 - b. Calendar will be created during the SMT Summer Retreat

Good of the Order:

11. Summer Jam
 - a. Event will be held for possibly the duration of the school day on June 11th
 - i. Will take place rain or shine
 - b. Grade levels were asked to prepare a fun summer song for the event
 - c. Spring concert and multicultural day will be embedded within the event
12. College and Career Week
 - a. Will be held from May 14th - May 18th
 - b. Career day on May 18th
13. Accolades
 - a. Ms. White brought forth parents recognizing Forest Street School as a top school
 - b. SMT discussed school environment as a FAMILY
 - i. High expectations, cohesive strategies, positive and sincere relationship with students, families and colleagues, curriculum,

holding students accountable, safe and caring environment,
parent involvement and support, whole child is developed

14. SMT structure

- a. SMT members who will be concluding 2 years include: Mr. Winter, Mr. Lorenzo, Ms. T and Ms. Mathew
 - i. Nominations will be opened up to staff
- b. SMT members who will continue until June 2019 include: Mrs. Antunes, Ms. Walker, Mr. Gamboa, Mr. Donnelly, Ms. White, Mr. Canares, Ms. Irving, Ms. Mueses
- c. Ongoing SMT members include: Dr. Lofton Cooke, Mrs. Delgado and Mrs. Murphy

15. Girls on the Run

- a. Ms. White posed suggestion for parent involvement
- b. Dr. Lofton Cooke suggested if 6th-7th grade girls could be “junior coaches”

Adjourn:

1. Mr. Canares
2. Ms. Menjivar

Additional Business:

- SMT to reconvene at 7:00 PM for Board of Education Meeting
 - Orange Preparatory Academy---OPA

Looking Ahead:

Thursday	5/10/18	Staff Meeting- 3PM
Friday	5/11/18	Staff Appreciation Luncheon
Thursday	5/17/18	12:30 Dismissal, Staff Professional Development
Friday	5/18/18	Staff Breakfast—Staff Lounge
Wednesday	5/23/18	Great Adventure—school trip
Thursday	5/24/18	Kindergarten Orientation
Monday	5/28/18	CLOSED—Memorial Day
Wednesday	5/30/18	Field Day, K-2
Thursday	5/31/18	Field Day, 3-7

